Trip Disclosure and Traveler Information Form

This form clarifies the policies of ILR and the commitment of the trip participant. Copy this for your records.

**Pop Over to the Peninsula: An Historic ILR Day Trip**

Wednesday, March 13, 2019  Cost $85

*Sign-up Deadline: Friday, February 15, 2019 (see Refund Policies)*

Submit paperwork as soon as possible as spaces are filled in the order of receipt. A numerical wait list is kept, if needed, based on submission date of completed paperwork. If you are traveling with a friend, submit your paperwork simultaneously. This form may be used by couples who share an ILR membership account. Copy this form for your records.

To secure your reservation/s for this ILR Member Trip, return this signed Trip Disclosure and Traveler Information Form with your Winter 2019 Class Registration Form and your Check payable to ILR.

**ILR Trip REFUND POLICIES (Traveler is responsible for knowing ILR Trip policies)**

- ILR reserves the right to cancel a trip if the minimum numbers are not met. Money will be refunded.

- If a member cancels after the Sign-up Deadline (2/15/19) and a replacement from the wait list is secured, a full refund check is issued (minus $2. Admin. fee).

- If a member cancels after the Sign-up Deadline (2/15/19), and there is NO wait list, ILR does not issue refunds; however, the member may secure his/her replacement, with an ILR member, making financial arrangements with the replacement and notifying the ILR office no later than March 1, 2019.

- Wait List Policy: If you are on the wait list, ILR will notify you as cancellations are received. Those who are still on the wait list at the time of the trip departure will be issued a full refund.

- Primary communication with trip participants will be by E-mail.

**Pick up location (Circle one)**  \(\text{Target at Hilltop} \quad \text{Walmart Supercenter on Military}\)

Name (Print) ______________________________________ E-mail__________________________

Contact: Home Phone ___________________________ Cell Phone_________________________

Do you Text?  YES  NO

**Use the following info for second person in family who is going:**

Name (Print) ______________________________________ E-mail__________________________

Contact: Home Phone ___________________________ Cell Phone_________________________

Do you Text?  YES  NO

Lunch specifics will be sent to travelers in early February.

**EMERGENCY Contact:**  NOTE emergency contact name, relationship and contact info on reverse

Office Use Only:  Date Rec’d ____________ Trip S Pd ____________ Ck. No.______________